



Health & Safety Top Tips

Employing

When you employ or control people doing work for you, do you make sure that:

- They are trained, competent and fit to do the job safely and without putting their own or others' health and safety at risk?
- They are properly supervised and given clear instructions?
- They have access to washing and toilet facilities?
- They have the right tools, equipment, plant and protective clothing?
- You talk about health and safety issues with them (or their representatives)?
- You have made arrangements for employees' health surveillance where required?

Note: If a person working under your control and direction is treated as self-employed for tax and national insurance purposes, they may nevertheless be your employee for health and safety purposes. Whether they are employed or self-employed, you need to take action to protect people under your control.